

Diligent Project Manager with 14 vears of experience, adaptable and driven to face challenges with enthusiasm to achieve consistent, quality results. Demonstrates a high level of emotional intelligence combined with a strong grasp of business financials to provide an analytical yet human approach. Excels at independently handling tasks and delivering results within a team environment. Passionate about improving processes to maximize productivity and streamline cross-functional collaboration.

#### CONTACT ME AT

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#### **EDUCATION**

- 2012: MCA from Web Univ Delhi (PTU)
- 2008: BCA from BCET Durgapur (WBUT)

### CORE COMPETENCIES

- Project Management & Planning
- Client Relationship Management
- Software Development Coordination

# **Omprakash Jha**

#### PERSONAL PROFILE

- I am a results-driven Project Manager with over 14 years of experience spanning project management, IT administration, digital marketing, and team leadership. My diverse background has equipped me with the ability to manage complex projects, streamline operations, and drive efficiency across different industries.
- Currently, I am working at WartinLabs Technology where I lead multiple international projects using technologies like React Native, React JS, and Bubble. My experience includes defining project scopes, budgets, and timelines while ensuring successful delivery and client satisfaction. I leverage tools like Slack and Nifty for effective project management and seamless communication with both internal teams and clients.
- In my previous role at 3D Marketing Clutch, I was responsible for managing cross-functional teams to execute digital marketing and web development projects. I developed and optimized strategies across SEO, SEM, social media, and content marketing, resulting in improved ROI for clients.
- My experience at KLG Systel involved coordinating software development projects, managing budgets, and ensuring timely delivery based on client requirements. This role further honed my skills in resource allocation, risk management, and client relationship management.
- Earlier in my career, as an IT Administrator at Dharam Public School, I streamlined the school's database systems and coordinated software implementations, which enhanced operational efficiency. At IBM, I led a team focused on maintaining telecom databases for Sprint, gaining valuable experience in team management and customer interaction.

#### **WORK EXPERIENCE**

#### Wartinlabs Technology [Project Manager]

January 2024 – Present

Managing multiple projects, primarily for international clients, using React Native, React JS, and Bubble.

Led projects from inception to delivery, including defining project scopes, timelines, and budgets. Utilized Slack for internal communication and Nifty for project management to ensure smooth execution.

Collaborating closely with clients to define objectives, deliverables, and expectations, fostering strong relationships.

Involved in quality assurance processes to guarantee the delivery of high-quality products and services.

Conducting regular project status meetings, providing clear communication and updates to stakeholders.

Some of the live projects: - Better Stoned <a href="https://www.better-stoned.com/">https://www.better-stoned.com/</a>, Cocheero <a href="https://cocheero.com/">https://cocheero.com/</a>, Maver X <a href="https://www.maverx.me/">https://cocheero.com/</a>, Maver X <a href="https://www.buildwise.be/en/">https://www.buildwise.be/en/</a>, LexacyX <a href="https://www.legacyx.uk/">https://www.legacyx.uk/</a>

#### 3D Marketing Clutch [Project Manager]

May 2023 - January 2024

Led cross-functional teams in the planning, execution, and delivery of web development, mobile application, and digital marketing projects.

Developed and executed digital marketing strategies, including SEO, SEM, social media, email marketing, and content marketing.

Managed project risks, conducted market research, and optimized online advertising campaigns for increased ROI.

Collaborated with content creators, designers, and developers to create compelling digital assets.

#### **KLG Systel [Project Coordinator]**

May 2021 - May 2023

- Team Leadership & Training
- Budgeting, Risk Management, and Resource Allocation
- Operation & Maintenance

## SOFT SKILLS

- Communicator & Collaborator
- High Business Ethics & Trustworthy
- Change Agent

# PERSONAL DETAILS

- Languages Known: English, Hindi & Bengali
- Address: E-603 Amrapali Silicon City, Noida, Uttar Pradesh
- LinkedIn: https://www.linkedin.com/in/ omprakash-jha-480235291?

Managed financial planning for software like "ConnetGia" and Vidushi, and coordinated meetings between clients and development teams.

Ensured smooth software development based on client requirements and oversaw implementation on client sites.

Conducted risk management, budget planning, and resource allocation.

#### Dharam Public School, [ IT Administrator]

September 2018 – April 2021

Ensured seamless operation of the School Management System and coordinated between academic and non-academic departments.

Managed databases for transport, accounts, students, and staff, and facilitated software implementations.

#### IBM [ Team Lead]

November 2009 – August 2018

Worked for USA telecom company Sprint, maintaining and updating customer databases. Supervised a team, conducted product training, and directly interacted with customers to understand their needs.

#### SKILLS

Project Management: Agile Methodologies (Scrum, Kanban), SDLC, Budgeting and Cost Control, Risk Management, QA Process

Technical: Web Development (HTML, CSS, JavaScript), React Native, React JS, Bubble, AWS, GCP, API integrations, AI Tools (OpenAI, Whisper, Eleven Labs, Fish Audio, Vapi, Waty etc.)

Digital Marketing: SEO, SEM, Social Media Marketing, Content Marketing, Data Analysis

Tools: Nifty, Slack, Zoho, Jira, Microsoft Excel, Microsoft Office, MS Project, Notion, Zoom

Other: Comprehensive problem-solving abilities, adaptability to new technologies, team motivation, stress management