



SUMMARY

9+ years in leading end-to-end project delivery, business analysis, and resource management for development, cloud Infrastructure and digital marketing projects. Skilled in driving customer acquisition, ensuring on-time, within-budget outcomes. Proficient in Agile and PMP methodologies.

EDUCATION

SIET, Prayagraj

B.Tech. in Computer Science
2011 – 2015

SKILLS

- Agile, Waterfall. PMP methodologies.
- Strong organizational and time-management skills
- Exceptional communication and interpersonal skills
- Resource Allocation and Budgeting
- Risk Management and Mitigation.
- Detail-oriented and able to handle multiple tasks simultaneously
- Experience in managing budgets and handling financial documents
- Stakeholder Management & Client Communication
- Business Analysis.
- Project Document Creation.

TOOLS

- JIRA
- ClickUp
- MS Projects
- Basecamp
- Trello

PROFESSIONAL EXPERIENCE

Project Manager

Synapse India | Dec 2022 - Aug 2024

- Led UiPath project execution, including automation, optimization, deployment, and documentation (PDD, SDD, test plans) for seamless implementation and stakeholder alignment.
- Led the development of Generative AI powered chatbot, enhancing customer interactions and automating responses using NLP and Machine Learning Models.
- Led a cross-functional team of 8+ members, enhancing productivity by 20%.
- Improved project risk management strategies, reducing delays by 15%.
- Established and maintained client relationships, resulting in a 95% client satisfaction rate.

Senior Associate Project Manager

Digitas India | Jul 2021 - Dec 2022

- Spearheaded Development projects worth over 2M, boosting customer acquisition by 25%.
- Collaborated with cross-functional teams to align user experience goals, enhancing customer satisfaction by 15%.
- Managed risk assessment and budgeting processes, reducing project costs by 10%.
- Delivered comprehensive project reports and documentation for executive stakeholders.
- Managed Cross Functional Teams for the development Project

Project Manager

Emporio Marketing | Jan 2020 - Jul 2021

- Drove end-to-end project management for multiple marketing campaigns, resulting in a 20% increase in conversion rates.
- Developed SRS documents, feature lists, and workflows to streamline project execution.
- Led a team of designers and developers, ensuring adherence to project timelines and quality standards.
- Managed client communications, ensuring alignment with project goals and timely delivery of solutions.
- Implemented Project Management Tool in the organization to improve the Project Management Process.

Project Manager

Wizi Logic Pvt. Ltd. | Apr 2017 - Dec 2019

Project Manager

Zavya Solutions Pvt. Ltd. | Jun 2015 - Mar 2017