

SUMMARY

Results-driven Project Management professional with a strong foundation in managing high-impact engineering and service projects. Experienced in stakeholder engagement, team leadership, and lifecycle management. Proficient in tools like MS Project and Power BI to optimize project performance, reduce inefficiencies, and align execution with business objectives.

KEY SKILLS

- Project Lifecycle Management • Risk Mitigation • MS Project • Power BI • Budget Control
- Process Optimization • Procurement Tracking • Cross-functional Collaboration • CPI/SPI Analysis
- Lean & Agile Practices • Vendor Negotiation • Client Engagement

PROFESSIONAL EXPERIENCE

Officer – PMO

AADYAH Aerospace

Sep 2023 – Present
Bangalore, Karnataka

- Overseeing **multiple high-priority projects** from **initiation to delivery**, ensuring seamless execution and adherence to **project timelines**
- Delivered **four** high-impact subsystem projects with strong **cost control** and process rigor
- Led **cross-functional team** of engineers including ex-ISRO group directors, to drive project milestones
- Introduced procurement tracking in **MS Project**, replacing Excel and reducing PMO workload
- **Drove** stakeholder collaboration, ensuring requirement clarity and swift issue resolution for domestic and international clients
- Enforced **AS9100D** compliance while streamlining documentation and reporting frameworks
- Negotiated **key vendor contracts** during financial constraints, restoring favorable payment terms and ensuring **supply continuity**

Service Manager

Autowork Experts

Apr 2017 – Jul 2019
New Delhi

- Led a team of **20+**, overseeing all workflow aspects to maintain optimal service levels and ensure exceptional client satisfaction
- Optimized stock levels and **streamlined inventory** to meet diverse customer demands efficiently, while also reducing slow-moving inventory
- Created and implemented efficient **SOPs** and expanded vendor and tie-up partnerships, resulting in a **17%** reduction in average service time
- **Revamped** supply chain operations, expanding vendor network and accelerating service delivery

INTERNSHIP

Process Improvement Intern

Minda Corporation

Apr 2022 – Jun 2022

Noida, Uttar Pradesh

- Organized TPM training, leading to a 35% budget increase and **20%** reduction in maintenance time
- Implemented Lean tools, improving shop floor compliance by **10%** at SSD plant

EDUCATION

MBA – Lean Operations & Systems

Christ University, Bangalore

May 2023

B.Tech – Mechanical Engineering

Manav Rachna College of Engineering, Faridabad

Aug 2018

CERTIFICATIONS

Lean Six Sigma Green Belt, KPMG

Apr 2022

EXTRACURRICULAR ACHIEVEMENTS

- Developed an execution plan for CSR Karma Club: Donation drives & Volunteering for various events in Christ University
- Tutored & Managed curriculum for 15+ underprivileged children while volunteering with BHUMI NGO as Centre Coordinator
- Managed BHUMI's Relief work for Delhi and Chandigarh, partnered with other 20+ NGOs to help beneficiaries