SIDDHANT **RANA**

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I am a Computer Science Engineer from Amity University Skilled in Project/Product Management. Passionate about technology, possess strong leadership and communication skills. Eager to contribute my skills in project planning, execution, and stakeholder communication to drive the success of dynamic teamsand deliver exceptional project outcomes.

EXPERIENCE

April 2024 – Till Date

Neuronimbus Pvt Ltd.

Designation: Assistant Project Manager

Dual Role (Project & Product Management): Led project execution and product strategy for cross-functional teams (AI, Product, Development), managing both project timelines and product lifecycles.

Project Management:
- Directed projects from initiation to completion, ensuring on-time delivery and budget adherence.
- Defined project scope, schedules, and managed risks, leading Agile sprints and maintaining project documentation.

Product Management:
- Drove the end-to-end product lifecycle, launching successful products by aligning customer needs, market trends, and business goals.
- Managed product backlog, prioritized features, and created user stories, working closely with engineering and design teams.
- Conducted market research and user feedback analysis to inform product strategy and roadmap.

Leadership & Collaboration:
- Coordinated with senior leadership to define project goals and product vision, mentoring teams to achieve key business objectives.
- Communicated regularly with stakeholders, providing updates and ensuring smooth collaboration across teams.

Aug2022 – April 2024

Neuronimbus Pvt Ltd.

Designation: Project Coordinator

Roles and Responsibilities:
- **Project Leadership & Collaboration**: Lead cross-functional teams to deliver projects on time, within scope, and under budget. Collaborate with stakeholders to define scope, goals, and deliverables.
- **Project Planning & Execution**: Develop detailed project plans, schedules, and budgets, ensuring alignment with organizational goals. Track progress, allocate resources, and ensure timely milestone completion.

- **Risk & Issue Management**: Proactively identify project risks and issues, implementing mitigation strategies to ensure smooth delivery.
- **Stakeholder Communication**: Provide regular status updates to senior management, facilitating clear communication between team members and stakeholders.
- **Process Improvement**: Conduct project reviews and retrospectives to identify areas for improvement, optimizing SDLC processes and incorporating Agile methodologies.
- **Training & Documentation**: Train clients and team members on new technologies and software applications. Manage project documentation, including requirements, specifications, and change requests.

July 2021 – Aug 2022
INTERN, DNJ Infotech Noida
Designation: Associate Business Analyst

Roles and Responsibilities:
- Analyzed business data to identify key drivers and presented findings to stakeholders.
- Gathered and documented functional/non-functional requirements using use cases, test plans, and product definitions.
- Supported the design, build, and deployment of IT solutions in the SDLC.
- Facilitated communication between management, developers, and stakeholders, bridging gaps and ensuring alignment.
- Created Business Requirements and Functional Specifications Documents, contributing to Agile sprint planning.
- Developed wireframes, prototypes, and test cases to support the product development process.
- Participated in JAD sessions, requirements workshops, and user interviews to refine project requirements and ensure project success.
- Contributed to creating user stories for Scrum sprints and assisted in unit testing and quality assurance.
- Improved efficiency by quickly learning new tools and methodologies, and applying them to daily tasks.

Professional Skills:

- Project Management: Project Planning, Scheduling, Resource Allocation, Risk Management, Budgeting, Stakeholder Communication
- Product Management: Product Strategy, Roadmap Planning, Feature Prioritization, User Story Creation, Backlog Management, Market Research
- Agile Methodologies: Scrum, Sprint Planning, User Stories, Backlog Grooming, Retrospectives
- Team Leadership & Collaboration: Cross-Functional Team Coordination, Team Mentorship, Stakeholder Engagement, Communication Facilitation
- Business Analysis: Requirements Gathering, Functional and Non-Functional Documentation, Business Process Mapping, JAD Sessions
- Process Improvement: SDLC Optimization, Process Reengineering, Efficiency Enhancement
- Client Handling & Training: Client Communication, Training and Support, Customer Feedback Analysis
- Problem-Solving & Critical Thinking: Issue Resolution, Risk Mitigation, Root Cause Analysis

- Presentation & Reporting: Data Analysis, Business Insights, Status Updates, Reporting to Senior Management

Technical Skills:

- Figma & Lucidchart
- Specialization in SAAS based Fintech, Centralized Information Platform, Ecommerce and Human Resource Integrated Platforms.
- In-depth knowledge and practical exposer in implementing Agile Methodology.
- (Scrum, User story, Sprint etc.).
- Experience in IT Project Management, Business Analysis, Program Coordination and Client Handling.
- Exposure to Blockchain Development.
- Python
- Machine Learning/ AI
- C/C++
- DBMS
- Microsoft Suite: Word, PowerPoint, Excel, Outlook.
- JIRA & Zoho , Oddo

EDUCATION

2018- 2022
B. TECH- COMPUTER SCIENCE & ENGINEERING, AMITY UNIVERSITY, NOIDA

2018
12TH, MODERN SCHOOL, NOIDA

2016
10TH, MODERN SCHOOL, NOIDA