

NANDINI GOYAL

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CAREER OBJECTIVE

Strategic and result-oriented Business Analyst and Project Manager with a proven record of driving end-to-end IT and business transformation initiatives. Experienced in initiating projects from scratch, defining scope and business requirements, executing with Agile methodologies, and delivering measurable value. Adept at managing ERP integrations, automations, and AI-enabled modules for data-driven operations. Strong background in stakeholder collaboration, change management, and digital innovation.

STRENGTHS AND EXPERTISE

P&L Management	Data Analysis & Reporting	Team Leadership
Business Development	Automation & Workflow Optimization	Communication
Strategic Planning	Analytical Thinking	Project Lifecycle Management

PROFESSIONAL EXPERIENCE

Apraava Energy, Mumbai
Assistant Manager - IT projects

July 2023 – Present

- Led AI-enabled automation projects across Finance, Procurement, and Travel systems, increasing process efficiency by 45%.
- Implemented data reconciliation modules using Power Automate and ERP Oracle, enhancing audit traceability.
- Initiated a predictive analytics model integrating AI for expense trend forecasting, improving budget planning.
- Managed UAT, BRD creation, vendor coordination, and stakeholder reviews throughout the project lifecycle.
- Drove digital transformation initiatives by integrating third-party SaaS tools, aligning them with internal ERP workflows.
- Delivered end-user training and crafted user manuals to ensure adoption across departments.

Apraava Energy, Mumbai
Graduate Engineer Trainee

July 2022 – July 2023

- Designed and initiated a procurement digitization project from scratch, including requirement gathering and sprint planning.
- Collaborated with stakeholders to define SOPs and workflows; coordinated with technical teams on ERP customizations.
- Automated invoice approvals using Power Automate, reducing processing time by 35%.
- Conducted cross-functional workshops and demos to validate and refine project requirements.

Saarc, Delhi
Software Intern

Jan 2021 – Apr 2021

- Supported the project life cycle focused on Six Sigma and SDLC methodology within a team-based agile environment.
- Assisted project manager with data analysis and validation for product features and issue tracking.
- Contributed to development updates using JavaScript and participated in QA for problem ticket resolutions.

Designers Stop, Raipur
Project Manager

May 2020 – Dec 2020

- Initiated a lead generation and CRM optimization project which improved lead volume by 57% and sales by 17%.
- Defined stakeholder maps, cost-benefit analysis, and project charters; ensured delivery within the triple constraint.
- Led a UI/UX development team and introduced customer behavior AI module for personalized recommendations.
- Built interactive dashboards in Excel and PowerPoint for project status reporting.

EDUCATION

Shri Shankaracharya Institute of Professional Management and Technology, Raipur
Graduation in INFORMATION TECHNOLOGY B.Tech

Coursera
Google Data Analytics Certificate

RESEARCH & CERTIFICATION

AI-Powered Smart Energy Project: "An IoT Based Smart Power Consumption Measuring Device" –
Published in Journal of the Asiatic Society of Mumbai (2021–22)

Dale Carnegie Certification – Effective Communication & Leadership

Accenture North America Virtual Program - Project Management & Stakeholder Communication

Coursera – Google Project Management Certificate