

GAUTAM VIRMANI

Project Manager

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SUMMARY

Dynamic and results-driven Program Manager with over 4+ years of extensive experience in managing the end-to-end delivery of complex projects. I have led cross-functional teams to deliver projects on time. I am adept at aligning technology initiatives with business objectives and strategic program management. I foster innovation through agile methodologies, adaptability and rapid development. I believe in continuous improvement and empowering teams. Furthermore, I demonstrate empathy, compassion and emotional intelligence when working with my team.

WORK EXPERIENCE

Associate Program Manager

- CIBC 01/2023 - Present Regina, Canada
- Spearheaded the planning, execution, and delivery of digital banking features for a platform (Voice Biometric) serving 10M+ monthly users, coordinating with product, QA, and engineering across 3 Agile teams.
 - Managed JIRA boards, sprint ceremonies, and backlog refinement to ensure timely delivery of enhancements for mobile login, e-transfers, and account insights.
 - Delivered weekly status updates and KPI dashboards to senior stakeholders, tracking velocity, user engagement, and bug resolution across releases.
 - Facilitated daily stand-ups, sprint planning, and retrospective meetings in Agile environments.
 - Monitored and escalated blockers to ensure smooth execution.
 - Generated project performance reports including velocity, burn down charts, and burn up charts.

Project Leader

- CIBC 2021 - 2022 Regina, Canada
- Mentored and coached scrum teams on Agile best practices, improving sprint velocity and delivery predictability across 3+ concurrent projects.
 - Facilitated team retrospectives, knowledge-sharing sessions, and 1:1 coaching to foster continuous improvement.
 - Acted as a delivery enabler by removing blockers, aligning dependencies, and promoting a culture of ownership and accountability.
 - Provided delivery assurance support through health checks, risk reviews, and proactive planning, contributing to 100% on-time milestone completion.
 - Supported onboarding and skill development for new team members, ensuring faster ramp-up time and alignment with delivery standards.

Program Manager

- Knewsales Group 2017 - 2020 Toronto, Canada
- Led end-to-end delivery of sales and advertising tech programs, with revenue-generating initiatives across web & mobile platforms.
 - Managed cross-functional Agile teams (engineering, product and design) to deliver scalable ad tech and sales enablement solutions, supporting B2C campaigns.
 - Owned program-level planning, execution, and risk mitigation across multiple projects, ensuring on-time delivery.
 - Drove quarterly OKR planning and execution for sales tech programs, contributing to 15% increase in sales team productivity through enhanced tooling.

Associate Engineer

- Belfuse Inc 2015 - 2017 Noida, India
- Facilitated prioritization and communication of functional and technical requirements of projects.
 - Monitored and worked with external partners to ensure high service levels were met.
 - Managed users access and assigned relevant roles and responsibilities.

SKILLS

- Project Planning & Execution
- Agile/Scrum Methodologies
- Cross-functional Team Leadership
- Stakeholder Management
- Risk Assessment & Mitigation
- Negotiation & Conflict Resolution

CERTIFICATIONS

- Professional Scrum Master - (PSM 1)
- Google Project Management: Professional Certificate
- IFSE - IFIC Mutual funds

EDUCATION

- MBA, Business Administration
Vancouver Island University
2017 - 2019 Nanaimo, Canada
- MSC, International Management
University of Hertfordshire
2017 - 2019 Nanaimo, Canada

- Bachelor's of Technology, Information Technology
Maharshi Dayanand University Rohtak
2009 - 2013 Rohtak, India

TOOLS

- | | | | |
|------------|------------|--------------|---------|
| Jira | Confluence | Trello/Miro | Grafana |
| Sharepoint | Notion | Gantt Charts | |

LANGUAGES

- Hindi Native ●●●●●
- English Proficient ●●●●●