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Professional Summary

Motivated HR professional with a Master of Business Administration (MBA) in Human Resources from Sastra University, Thanjavur, and a Bachelor's degree from The American College, Madurai. Adept at utilizing HRIS systems and MS Excel for data management and analysis. Experienced in recruitment, employee engagement initiatives, and effective communication. Fluent in English and Tamil, with strong soft skills to foster positive workplace environments.

Education

MBA in Human Resources Sastra University, Thanjavur

Bachelor's Degree in Mathematics The American College, Madurai

Technical & Soft Skills

- MS Excel
- Recruitment & Talent Acquisition
- Employee Engagement & Relations

Communication Skills

- English
- Tamil